

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES
July 20, 2022 @ 8:30 A.M.
South Conference Room
Website: www.fhgov.com; Telephone: (248) 871-2543**

LOAN BOARD MEMBERS PRESENT: Brande Smith, Tracy Clark and Dara Gaucher.

LOAN BOARD MEMBER ABSENT: John Goshorn and Samuel Ramsey III

OTHERS PRESENT: Charmaine Kettler-Schmult, Director of Planning and Community Development and Lee Cox, Housing Rehabilitation Specialist.

1. **CALL MEETING TO ORDER** – The meeting was called to order at 8:40 AM. by Vice Chair Dara Gaucher.
2. **APPROVAL OF THE AGENDA** – Motion by Tracy, second by Brande to approve the agenda as presented. Approved 3-0.
3. **APPROVAL OF THE MINUTES OF MAY 19, 2022** – Motion by Brande, second by Tracy to approve the Minutes of May 19, 2022, as submitted. Approved 3-0.
4. **PUBLIC COMMENT - None**
5. **REVIEW OF APPLICANTS**
 - A. **HRP 817 B (Section 36)**
Work Requested: Furnace with A/C: Motion by Tracy, second by Brande to qualify owner for a deferred loan. Staff to bid the work requested. Approved 3-0.
6. **REVIEW OF BIDS**
 - A. **HRP 598 C (Section 26)**
Work Included: Roof, furnace and drywall repair - Motion by Tracy, second by Brande to approve low bid at \$25,864. Approved 3-0.
 - B. **HRP 900 (Section 25)**
Work Included: Basement waterproofing – Motion by Tracy, seconded by Brande to approve low bid at \$10,500.00. Approved 3-0.
7. **OTHER BUSINESS**
 - A. **Housing Rehabilitation Program FY 2021-2022 Fourth Quarter Status Report** – The report was reviewed and accepted.
8. **DISCUSSION ITEMS – None**
9. **Meeting adjourned at 8:46 AM.**