

MINUTES
HOUSING REHABILITATION LOAN BOARD MEETING
APRIL 3, 2025 – 8:30AM
CITY HALL – ZONING CONFERENCE ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS MI

LOAN BOARD MEMBERS PRESENT: John Goshorn, Tracy Clark, Dara Gaucher

LOAN BOARD MEMBER ABSENT: Samuel Ramsey III, Brande Smith

OTHERS PRESENT: Tracey Emmanuel, CD Coordinator, Jesse Cortez, Housing Rehab Specialist

1. **CALL MEETING TO ORDER** – Chair John Goshorn called meeting to order at 9:09 AM.
2. **APPROVAL OF THE AGENDA** – Motion by Tracy, second by Dara, to approve the agenda as submitted. Motion Carried: 3-0.
3. **APPROVAL OF THE MINUTES** – Motion by Tracy, second by Dara, to approve the Minutes of March 26, 2025 as submitted. Motion Carried: 3-0.
4. **REVIEW OF APPLICANTS**
 - A. **HRP 0917 B (Section 36).**
Work requested: Furnace and oil tank replacement. Motion by Tracy, second by John to qualify homeowner for a deferred loan. Staff to bid work needed, to include best option for furnace replacement. Motion Carried: 3-0.
5. **REVIEW OF BIDS**
 - A. **HRP0919 (Section 36)**
Work included: Sewage disposal system replacement. Motion by John, second by Tracy to approve lowest responsible bid by J.W. Field Companies for \$84,652. Motion Carried: 3-0.
6. **OTHER BUSINESS**
 - A. **HRP0816 B (Section 13) Changes to Scope of Work**
The agenda item was tabled due to the absence of necessary documentation.
7. **PUBLIC COMMENT** - None.
8. **DISCUSSION ITEMS** - None.
9. **MEETING ADJOURNED BY:** Chair Goshorn at 9:35 AM.

Respectfully Submitted,
Tracey Emmanuel, Community Development Coordinator