

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

March 8, 2023 @ 8:30 A.M.

Zoning Conference Room

Website: www.fhgov.com; Telephone: (248) 871-2545

LOAN BOARD MEMBERS PRESENT: John Goshorn, Tracy Clark, Dara Gaucher, and Brande Smith

LOAN BOARD MEMBER ABSENT: Samuel Ramsey III

OTHERS PRESENT: Tracey Emmanuel, CD Coordinator, Lee Cox, Housing Rehabilitation Specialist.

- 1. CALL MEETING TO ORDER** – The meeting was called to order at 8:32 a.m. by Chair John Goshorn.
- 2. APPROVAL OF THE AGENDA** – Motion by Tracy, second by Dara to approve the agenda as presented. Approved 4-0.
- 3. APPROVAL OF THE MINUTES OF January 5, 2023** – Motion by Tracy, second by Dara to approve the Minutes of January 5, 2023, as submitted. Approved 4-0.
- 4. PUBLIC COMMENT** – None
- 5. REVIEW OF APPLICANTS**
 - A. HRP 242 M (Section 04)**

Work requested: Roof and gutter replacement: Motion by Tracy, second by Dara to qualify owner for a deferred loan. Staff to bid the work requested. Approved 4-0
- 6. REVIEW OF BIDS**
 - A. HRP 904 (Section 36)**

Work included: Siding, gutters, door wall, front wall, and front foundation repairs - Motion by Tracy, second by Brande to approve low bid by Modern Xterior Improvement for \$27,569. Approved 4-0.
 - B. HRP 814 C (Section 25)**

Work included: Garage floor replacement - Motion by Brande, second by Tracy to approve low bid by Onsite Solutions for \$6,800. Approved 4--0
- 7. OTHER BUSINESS**
 - A. HRP 815 C (Section 24)**

Request to approve change order over 20% of original contracted amount and request to approve additional costs of \$7,524.00, applying to previously approved grant - Motion by Dara, second by Tracy to approve change order and additional costs of \$7,524.00 applying to previously approved grant. Approved 4-0.
- 8. DISCUSSION ITEMS** - None
- 9. ADJOURNMENT:** The meeting adjourned at 8:48 a.m.