

**CITY OF FARMINGTON HILLS  
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

**December 2, 2021 @ 9:00 A.M.**

**South Conference Room**

**Website: [www.fhgov.com](http://www.fhgov.com); Telephone: (248) 871-2543**

**LOAN BOARD MEMBERS PRESENT:** John Goshorn, Tracy Clark and Samuel Ramsey III.

**LOAN BOARD MEMBER ABSENT:** Brande Smith and Dara Gaucher

**OTHERS PRESENT:** Charmaine Kettler-Schmult, Community Development Coordinator and Lee Cox, Housing Rehabilitation Specialist.

- 1. CALL MEETING TO ORDER** – The meeting was called to order at 9:02 AM. by Chair John Goshorn.
- 2. APPROVAL OF THE AGENDA** – Motion by Samuel, second by Tracy to approve the agenda as presented. Approved 3-0.
- 3. APPROVAL OF THE MINUTES OF OCTOBER 8, 2021** – Motion by Tracy, second by Samuel to approve the Minutes of October 8, 2021, as submitted. Approved 3-0.
- 4. PUBLIC COMMENT - None**
- 5. REVIEW OF APPLICANTS**
  - A. HRP 896 (Section 34)**  
**Work Requested: Basement water and roof replacement** - Motion by Tracy, second by Samuel to qualify owner for a deferred loan. Staff to bid the work requested. Approved 3-0.
- 6. REVIEW OF BIDS**
  - A. HRP 895 (Section 33)**  
**Work Included: Kitchen plumbing, floor and cabinet repair, siding, storm doors, porch repair, exterior door, interior doors and attic insulation** - Motion by Samuel, second by John to approve low bid at \$25,850. Approved 3-0.
  - B. HRP 894 (Section 35)**  
**Work Included: Roof, gutters, insulation, electric and plumbing repairs** – Motion by Samuel, second by John to approve low bid \$14,975. Approved 3-0.
  - C. HRP 577 B (Section 36)**  
**Work Included: Rear deck** – Sole bidder withdrew so item was not discussed or voted on. Commission suggested Rebuilding Together may be able to assist in the spring of 2022.
- 7. DISCUSSION ITEMS – None**
- 8. Meeting adjourned at 9:15 AM.**