

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

October 5, 2020 @ 9:00 A.M.

Via Teleconference

Zoom webinar link: <https://us02web.zoom.us/j/83473724613>

Website: www.fhgov.com; Telephone: (248) 871-2543

LOAN BOARD MEMBERS PRESENT: John Goshorn, Tracy Clark, Samuel Ramsey II and Brande Smith and Dara Gaucher

LOAN BOARD MEMBER ABSENT: None

OTHERS PRESENT: Charmaine Kettler-Schmult

- 1. CALL MEETING TO ORDER** – The meeting was called to order at 9:05 AM. by Chair John Goshorn.
- 2. APPROVAL OF THE AGENDA** – Motion by Tracy, second by Samuel to approve the agenda as presented. Approved 5-0.
- 3. APPROVAL OF THE MINUTES OF AUGUST 13, 2020** – Motion by Brande, second by Samuel to approve the Minutes of August 13, 2020 as submitted. Approved 5-0.
- 4. PUBLIC COMMENT - None**
- 5. REVIEW OF APPLICANTS**
 - A. HRP 675E (Section 35)**

Work requested: Exterior doors and storm doors.
Motion by John, second by Tracy to qualify owner for a deferred loan. Staff to bid the work requested. Approved 5-0.
 - B. HRP 889 (Section 9)**

Work requested: Municipal sewer connection
Motion by Tracy, second by Dara to table the item to allow staff time to obtain additional information from the owners. Approved 5-0.
 - C. HRP 890 (Section 3)**

Work requested: Septic field replacement
Motion by John, second by Brande to qualify owners for a deferred loan. Staff to bid the work requested. Approved 5-0.
 - D. HRP 891 (Section 6)**

Work requested: Siding, deck, windows and chimney repair
Motion by Dara, second by Tracy to deny application. Work not needed at this time and application incomplete. Approved 5-0.
 - E. HRP 872 B (Section 22)**

Work requested: Roof and gutters
Motion by Samuel, second by Dara to deny application. Applicant did not provide complete information on income as evidenced by home repair over the last year completed with own resources. Approved 5-0.
- 6. REVIEW OF BIDS**
 - A. HRP 850 B (Section 36)**

Work included: Hot water tank.
Motion by John, second by Samuel to approve the low bid of \$1,375 as a deferred loan. Approved 5-0.

B. HRP 888 (Section 34)

Work included: Roof replacement over half the garage, hot water tank, windows, window crank replacement, front porch repair, repair porch steps and lead abatement. Motion by Tracy, second by John to approve low bid of \$14,350 as a deferred loan.

7. OTHER BUSINESS

A. HRP 886 (Section 25) Request for additional work – Deck replacement, instead of deck repair previously approved by Loan Board.

Motion by Dara, second by Brande to approve the request as a deferred loan. Staff to bid deck, with same size as existing. Approved 5-0.

8. DISCUSSION ITEMS – Board members were updated on the status of the CDBG grants including the CDBG-CV grant by Charmaine Kettler-Schmult.

9. ADJOURNED at 9:33 AM.